



**Dependable Logistics Solutions**

## Simplified Shipping Instructions

### E-mail DLS

Send an e-mail to: [dlspickup@godependable.com](mailto:dlspickup@godependable.com)  
or call DLS to book your shipment (800) 924-4744

If you need any special services such as lift gate, delivery appointment, or expedited service, please request them at this time and write the services needed on the Bill of Lading.

### Prepare the DLS Bill of Lading

Get one online: <http://www.godependable.com/pdf/dls.pdf>

If you have any questions on how to prepare a Bill of Lading we are happy to assist you. If you are not using a DLS Bill of Lading please prepare your company Bill of Lading as follows to protect your pricing:

**Freight Third Party Bill to: DLS**  
PO Box 58047  
Los Angeles, CA 90058

**Do not mark** Bills of Lading "**PREPAID**" or "**COLLECT**" as it overrides the 3<sup>rd</sup> party billing and voids your discounted rate with DLS. DLS only handles shipments that bill to your company and we do not handle COD shipments.

The Bill of Lading must include the NMFC#, the actual freight class and a proper description of the products.

### Fax the Signed Bill of Lading

Fax a copy of the signed Bill of Lading to (323) 526-2289

After the driver picks up and signs for the shipment, keep a copy of the Bill of Lading for your records and fax a copy to DLS. This will ensure that our customer service staff can monitor all shipments for timely delivery and will also ensure proper billing to your company.\*

\*All shipments are subject to DLS Rules Tariff 200

### We're here for you

Please call us at (800) 924-4744 with any questions and for all your air freight, truckload, flatbed rail, LTL, and ocean shipment needs. We look forward to serving all of your transportation requirements.

Visit our Web site at:  
[www.godependable.com](http://www.godependable.com)

Experience  
"The Dependable Difference."